

# CAP SITE SUPERVISOR'S REPORT

To help the Community Access Program (CAP) evaluate its youth initiative and secure future funding, we would appreciate your help in providing us with some program information at the grassroots level. Your assistance is greatly appreciated.

## I. BASIC INFORMATION

Contact Person: \_\_\_\_\_ CAP site:  
\_\_\_\_\_

Mailing address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_ Email  
\_\_\_\_\_

CAP Web site URL:  
\_\_\_\_\_

Period covered by this report: from \_\_\_\_\_ to  
\_\_\_\_\_

## II. PROJECT SUMMARY

Was Campus Worklink useful for the recruitment of your youth intern for this program?  
Yes            b) No            c) Did not use

Describe the training and support you are making available to the CAP youth interns?  
\_\_\_\_\_  
\_\_\_\_\_

3. Did the youth intern work on any special projects for the CAP site?  
Yes (please specify: \_\_\_\_\_)  
No

4. Did the CAP youth intern complete his/her term?  
Yes  
No (please explain why: \_\_\_\_\_)

5. Was the youth intern funded by CAP's Youth Employment Project essential to the operation of the CAP site? Please explain why or why not.  
\_\_\_\_\_  
\_\_\_\_\_

6. Did the youth intern make a difference at the CAP site? Please elaborate.

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7. To what degree did the youth meet the CAP site's needs?

Exceeded needs

Met needs

Almost met needs

Did not meet needs

Not sure

8. How many applications did you receive for the youth intern position? \_\_\_\_\_

9. If the high school in your area was participating in a work experience program for students, would your CAP site consider participating as a potential employer?

Yes

No (please explain why: \_\_\_\_\_)